



Minutes

Board of Directors Meeting

Date/Time: March 24, 2021 - 2:00 to 3:30 – Virtual via Microsoft Teams

Attendees: Scott Semple Chair, Jennifer Foster, Emily Leslie, Dr. David Messenger, Dr. Kim Morrison, Isabel Kerr, Brian Devlin, Pytor Hodgson, Bruce Swan, Betty Jo Dean, Carol Ravnaas, Marie-Line Jobin

Regrets:

Item	Topic	MRP/ACTION
1.	<p>Welcome</p> <p>S. Semple welcomed members to the meeting and introduced new Board Member Marie-Line Jobin who will represent the Francophone community.</p>	
2.	<p>Conflict of Interest</p> <p>Board members who feel an agenda item is or could be deemed a conflict of interest should declare the conflict at the beginning of the meeting and a discussion will be held to determine if the item is a conflict of interest.</p>	
3.	<p>Approval of Minutes of February 24, 2021</p> <p><i>Moved by B. Devlin, Seconded by E. Leslie</i></p> <p>MOTION: That the Board Minutes of February 24, 2021 be approved.</p> <p>Carried</p>	
4.	<p>Client and Family Advisory Council (CFAC) Report to the Board</p> <p>Isabel Kerr provided information on the membership of the CFAC and the responsibilities of the members. Terms of Reference, history of the Client Advisory Council (CAC), and the creation of the CFAC were provided. Isabel highlighted recent activities and plans for moving forward including a planning day to establish priorities.</p>	
5.	<p>Publishing Board Meeting Minutes</p> <p>A discussion was held on the merits of posting the Board Minutes to the AMHS website. B. Dean will review whether there is legislation regarding publicly posting Board Minutes and report back at the next meeting.</p>	<p>B. Dean to investigate current legislation regarding posting AMHS Board Minutes to AMHS website</p>
6.	<p>Budget 2021 – 2022</p> <p>The 2021-2022 Budget was presented to the Board on February 24, 2021. In order for Board members to have adequate time to review and</p>	<p>BJD to change on page 5 finding to funding.</p>



	<p>provide any questions or feedback, the motion was deferred to the current meeting.</p> <p>Moved by P. Hodgson, Seconded by Dr. Morrison MOTION: That the 2021-2022 Budget be approved. Carried</p>	
7.	<p>Operating Plan - Joint Executive Directors’ Organizational Plan</p> <p>The Operating Plan - Joint Executive Directors’ Organizational Plan was reviewed at the previous Board Meeting in February. As suggested the FLS priority was changed from the Operational Priority in the QIP to Strategic Direction 2 – Create the Ideal Individual Experience. The motion for the Operating Plan was deferred until the April meeting to ensure members, not able to attend the February Board meeting can receive an overview from B. Dean and C. Ravnaas.</p>	<p>M. Jobin, I. Kerr, and Dr. Messenger to meet with the B. Dean & C. Ravnaas for an overview of the Budget 2021-2022 and JED Organizational Plan</p>
8.	<p>Joint Executive Directors’ Report to the Board</p> <p>A Joint Executive Directors’ Report was pre-circulated for information. C. Ravnaas provided highlights of the report which included planning and activity updates, AMHS financial status, and service activity statistics.</p>	
9.	<p>Final Report of the Supervisor/Coach for AMHS</p> <p>The final report of the Supervisor/Coach for AMHS submitted to SELHIN - Ontario Health, was shared with Board Members. The report explains the journey of AMHS from where AMHS was to where we are currently.</p> <p>B. Swan noted his goal was to keep AMHS intact and to continue to provide stability going forward.</p>	
10.	<p>Board Workplan</p> <p>B. Swan’s draft workplan considers priority items as well as recurring annual work the board should focus on.</p> <p>As the Board felt equity, diversity, and inclusion are important items of the workplan, a review of current policies and practices will be discussed at the April 2021 Board meeting. Discussion included establishing a subcommittee of the Board to focus exclusively on equity, diversity, and inclusion with results being reported back to the Board.</p>	<p>Review of current AMHS policies and practices regarding equity, inclusion, and diversity to be held at April Board meeting including discussion of establishing a subcommittee to address these topics</p>
11.	<p>Joint Executive Leadership Evaluation</p> <p>Collaborative Governance Evaluation</p> <p>Health Services and Policy Research Institute Queen’s University</p>	



	<p>Consultants, C. Donnelly and C. Grady from Queen’s Health Services and Policy Research Institute have been engaged to evaluate the Joint Executive Leadership and Collaborative Governance models. The evaluation will support the Board of Directors in its development. A working group will be convened and will meet three times throughout the 2021-22 fiscal year, with the consultants facilitating.</p> <p>One Board Member is required to join the Working Group. S. Semple will send out an expression of interest to Board members who may wish to join the working group.</p>	<p>S. Semple to email Board Members for a volunteer to join the working group.</p>
12.	<p>Motion to Move In-Camera</p> <p>Note: B. Dean and C. Ravnaas depart the meeting.</p> <p>Moved by E. Leslie and seconded by Dr. Messenger MOTION: That the AMHS Board of Directors move to In-Camera Carried</p>	
13.	<p>Motion to Move Out of In-Camera</p> <p>Moved by B. Devlin, seconded by Dr. Morrison MOTION: That the AMHS Board of Directors move out of In-Camera. Carried</p>	
14.	<p>Adjournment</p> <p>The meeting was adjourned at 3:30 on a motion by Dr. Morrison seconded by E. Leslie.</p>	
15.	<p>Date of Next Meeting – April 28, 2021</p>	

Please send regrets to Debbie Jones djones@amhs-kfla.ca if you are unable to attend.

Board Portal: <https://board.amhs-kfla.ca/wp-login.php>

Chair: Scott Semple
Vice-Chair: Jennifer Foster
Secretary: Emily Leslie
Treasurer: Dr. David Messenger